

**Keith E. Meneskie**  
**Aging Resources and Care Management**  
PO Box 770366  
Ocala, FL 34477

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**Phone:** (352) 291-7662

**Fax:** (352) 291-8857

**Cell:** (352) 361-7402

**Email:** arcm@live.com

**Website:** <http://www.arcm.phphp.ufl.edu>

**SUMMARY OF QUALIFICATIONS:**

Over Eighteen years of experience in Geriatric Case Management and Social Services including administration, supervision, and training. Experienced in developing and implementing treatment plans including short-term and long-term assessments and disposition. Competent to objectively transact duties as liaison between residents, families and facility in a variety of geriatric settings. Advocate for the rights and well being of residents and families. Skilled in personal communication, creative problem solving and advocacy.

**EDUCATION:**

**1988-1992**

Bachelor of Science in Psychology, Kennesaw State College.

**1998-2004**

Masters in Health Science, Rehabilitation Counseling, University of Florida.

**2004-Present**

Mental Health Intern: Aging Resources and Care Management

**EMPLOYMENT:**

**1/06-Present**

Department of Behavioral Science and Community Health; College of Public Health and Health Professions; University of Florida

**Adjunct Lecturer, Geriatric Care Management**

- Course development (Curriculum)
- Coordination and oversight of courses
- Respond to all student inquiries about course content
- Monitor all designated chat sessions
- Facilitate and monitor discussion forums
- Review and grade all assignments and reports
- Report and submit student grades

**3/08-Present**

Aging Resources and Care Management, ARCM Inc., Ocala, FL

**President and Clinical Service Coordinator/Geriatric Care Manager**

**1/05-3/08**

Aging Resources and Care Management at the University of Florida, Ocala, FL

**Clinical Service Coordinator/Geriatric Care Manager**

- Assistance and transition from acute care to sub acute care to assisted living, nursing home, or return to residential home.
- Provide Geriatric Care Management services to seniors in a community-based setting.
- Counseling and support for both the client and family.
- Identifying available resources to fit specific consumer needs, including medical equipment and medication management.
- Review financial, legal, or medical records and providing referrals if needed.
- Making psychosocial, cognitive, medical, functional, and home safety appraisals.
- Formulating creative plans for transportation and appointments, meals and meal planning, chore and household services, home modifications, financial options.

- Maintaining on-going communication with the family and other involved parties, providing feedback and review of the status of the individual for continuity of care and realistic decision-making.
- Assistance with Advanced Directives and alternative placement options and choices.

7/96-7/05

TimberRidge Nursing and Rehabilitation, Ocala, FL

**Social Service Coordinator/Lead Case Manager/Abuse Officer**

- Provide supervision and case management services in sub-acute setting.
- Arrange and secure appropriate community resources and discharge planning.
- Complete relevant MDS 2.0 sections and associated documentation.
- Assist with admissions and intake referrals.
- Administrate weekly rehab conference staffings and careplan reviews.
- Secure Medicare, Medicaid, and insurance funding sources.
- Co-chair Ethics Committee and Abuse Officer duties.

5/96-7/96

Marion-Citrus Mental Health, Ocala, FL

**Mental Health Specialist**

- Organized and facilitated group therapy sessions.
- Arranged and presented daily course work material.
- Procured referral assessments and psychosocial history.
- Provided weekly caseload documentation.
- Assisted with leisure activities and recreation.

6/94-4/96

Mediplex Rehab-Bradenton. Bradenton, FL

**Case Manager/Social Worker**

Dual role as sub-acute case manager and long-term care social worker with related responsibilities including social history and assessment, discharge planning, medical equipment and supplies, and home health care.

- Provided utilization review and weekly rehab staffings.
- Completed appropriate MDS sections and documentation.
- Provided counseling and support to transitional residents and families.
- Negotiated insurance contracts.
- Assisted with securing funding for long-term care placement.

**AWARDS AND HONORS:**

Bruce Thomason Memorial Award in Rehabilitation Counseling 2005; Employee of the Year 1997; Poster presentation SEPA; Kennesaw State College, Magna Cum Laude Kennesaw State College; Nominated Florida Social Worker of the Year, 1999.

**AFFILIATIONS:**

American Psychological Association; Psi Chi; National Association of Professional Geriatric Care Managers; Florida Geriatric Care Managers Association; National Council of the Aging; Florida Healthcare Social Workers Association; Better Business Bureau; Committee member Florida Geriatric Care Manager Association Research and Public Policy.

**CERTIFICATIONS:**

Care Manager Certified; Certified Geriatric Care Manager; Certified Dementia Practitioner; Notary Public